

# Applying for Métis Nation-Saskatchewan Citizenship

## Instructions on How to Apply and Complete the Application Process

Applying is free. There are no application, processing, or maintenance fees. (Please note that there may be some costs associated with the process, if you need to order certificates or documents from other organisations.)

### Use this CHECK LIST to ensure you have completed each step of the application process

- A filled-out application. All applicants, of any age, can apply and require their own application.
- A signed application. If completing the fillable PDF form, please do not type your name using a cursive font, as your actual signature is required. (You may need to “Configure a Digital ID” when prompted. You can sign using your mouse or finger depending on the device.)  
\*Note: Applicants ages 16 and older must sign their own forms with the exception of the “Indian Registry Screening Consent Form,” which must be signed by the parent/legal guardian of those applicants under the age of 18.
- A completed family tree OR information to connect you to a family member that has applied with Métis Nation – Saskatchewan and who has submitted a family tree with the Registry.
- A copy of your valid government-issued photo ID.
- A copy of your valid Saskatchewan health card.
- A passport-quality photo. This photo will appear on your card. (Please see the photo ID guidelines for tips.)
- A copy of your Long Form Birth Certificate (your Métis parent’s name needs to be on the document) (OR a copy of your Short Form Birth Certificate AND your Baptismal Certificate with your Métis parent’s name listed.)
- A copy of a change of name document (if applicable). If your name has changed at any point, for any reason, please provide copies of documents to show the name change. (Examples: marriage certificate, name change certificate, adoption papers, or a newspaper announcement.)
- Copies of other genealogical information and documents to prove a connection to a Métis Ancestor. We often require a copy of your **Métis parent’s and Métis grandparent’s Long Form Birth Certificate** OR **Baptismal Certificate** with their Métis parent’s listed. We will first check our internal records and, if necessary, we will let you know what you need and how you can obtain it.
- Submit the items listed above. You can EMAIL your application to [info@mnsregistry.ca](mailto:info@mnsregistry.ca) (You will first have to save it to your device and then attach to an email). Please do not email links to storage clouds, GoogleDocs, DropBox, etc. You can also mail the application, or fax to 306.343.8398, but please call 306.343.8391 or email to confirm the submitted items were received and legible.

Once we have ALL the requested documents, it can take up to 2 months for you to receive your citizenship. Processing is, in general, much quicker than the 2-month estimate, but we cannot guarantee processing times as fluctuations occur due to various factors. Reasons for longer processing may include a sudden influx of applications for various funding opportunities, postage strikes, technology changes, maintenance, upgrades, etc.

\*Note: Please let us know if your application is time sensitive, and if you require your card for school seating, funding, etc. We will do our best to assist you.

## Steps to complete an application

1. Go to our website to access the application form <https://www.metisnationsk.com/library-registry/>, then click on the “Individual Citizenship Application.” The application is PDF fillable, so you can fill it in without printing a paper copy. Please remember to save it onto your computer, or digital device, before you begin filling it in (Example file name: Application-Sample, Sally). If you fill in the application on the website before saving, the information you fill out online will not be saved.
2. Fill out the saved copy of the application. Ensure the signature on the first page for adult applicants is an actual signature, not a name typed in cursive font. We need an actual signature as this signature will appear on your citizenship card. If you want to complete an application by hand, you can simply print the application, fill it out (then scan or take a photo of the application pages to submit it digitally.)
3. Fill out the family tree on page 5 of the application form. Family trees can be filled out and submitted later if necessary. Fill out as much information as you can back to at least 1901, if possible. We recommend talking to family, as many times someone in the family has already created a family tree you could use. Please let us know if you connect to a family member that has already applied with the Métis Nation – Saskatchewan Registry and has a family tree on file. If connecting to a family member that has applied with us, you only need to fill out the first few generations of the family tree and explain how you are related to the person you wish to connect to. Note: You need only complete the tree of your Métis parent.
4. Photocopy or take pictures of your valid Government-Issued Photo ID and valid Saskatchewan Health Card. The copies of both IDs can be on one page, or in the same picture together. Please ensure the information on the cards is legible. Information on health cards tends to be more difficult to read, so please check that it is legible before submitting.
  - a. **Health Card**

If your health card is expired, missing its renewal sticker, or requires replacement please go to <https://www.ehealthsask.ca/> to order what is needed.
  - b. **Government-Issued Photo ID** (not required for youth applicants under 16)

Types of Government-Issued Photo ID: SGI Driver’s License, SGI Photo ID, Passport, Possession and Acquisition License (PAL), Corrections ID. Let us know if you are having difficulties acquiring a valid Government-Issued Photo ID.
5. Submit a passport-quality photo (not required for youth applicants under 16). See our website for information on how to take a good ID photo.
6. Submit a copy of your Long Form Birth Certificate (your Métis parent’s name needs to be on the document). Or, you could provide a copy of your Short Form Birth Certificate and Baptismal Certificate with your Métis parent’s name listed.
  - a. **Long Form Birth Certificate**

Can be ordered from the Vital Statistics department in the province you were born in. Beware there are a lot of imitation websites that over charge for certificates. If you order your Long Form Birth Certificate from eHealth Saskatchewan it costs \$40.
  - b. **Baptismal Certificates**

Can be requested from the church the person was baptised at, or the church diocese. If a church no longer exists, contact the church diocese that is closest to where the church used to be located.

**Contact information for each of the provincial Vital Statistics, for ordering: Long Form Birth Certificates, Genealogical Birth Certificates, Marriage Certificates, Name Change Certificates, and Health Cards.**

**Alberta Vital Statistics:**

Service Alberta  
Ph. 780.427.2711  
<https://www.alberta.ca/life-events.aspx>

**Manitoba Vital Statistics:**

Vital Statistics Agency  
Ph. 1.866.949.9296  
<http://vitalstats.gov.mb.ca>

**Saskatchewan Vital Statistics:**

eHealth Saskatchewan  
Ph. 1.800.667.7551 (toll free)  
[www.ehealthsask.ca](http://www.ehealthsask.ca)

**British Columbia Vital Statistics:**

Vital Statistics Agency  
Ph. 250.952.2681  
<https://www2.gov.bc.ca/gov/content/life-events>

**Ontario Vital Statistics:**

Office of the Registrar General  
Ph. 1.800.461.2156 (Toll Free)  
<https://www.ontario.ca/page/official-government-id-and-certificates>

**Statistics Canada**

**Directory of Provincial Vital Statistics Contacts:**  
<https://www.statcan.gc.ca/eng/health/vital/2012001/con>

**Church Records:**

- ❖ Baptismal and Marriage Certificates for yourself and your ancestors can be obtained from: local churches, church diocese offices, or church archives. Cost varies, so call to inquire on cost.
- ❖ Be prepared to answer why you need the certificate(s) (Métis Citizenship Application) and have as much information as possible on the person whose certificate you need. Helpful information that will make the search easier: place and date baptised, place and date married, person's name, birthdate, and other possible name spellings.
- ❖ Church Records may be restricted for public access for 75-100 years after baptisms and 70 years after marriages. This may vary by church, so please check with the church for their policy.

**Roman Catholic Diocese in Saskatchewan**

**Northern:**

Archdiocese of Keewatin Le Pas  
Ph. 204.623.6121  
[www.dioceseofkeewatinlepas.ca](http://www.dioceseofkeewatinlepas.ca)

**Central:**

Saskatoon Diocesan Centre  
Ph. 306.242.1500  
[www.saskatoonrcdiocese.com](http://www.saskatoonrcdiocese.com)

**North Central:**

Diocese of Prince Albert  
Ph.306.922.4747  
<https://www.padiocese.ca>

**Southern:**

Archdiocese of Regina  
Ph. 306.352.1651  
<https://archregina.sk.ca/>

**United Diocese of Saskatchewan**

**Saskatchewan Conference of the United Church of Canada**

Ph. 306.721.3311  
<http://www.sk.united-church.ca/>



**Anglican Diocese in Saskatchewan**

**Qu'Appelle:**

Ph. 306.522.1608  
<http://quappelle.anglican.ca>

**Saskatoon:**

Ph. 1.306.244.5651  
<http://www.saskatoon.anglican.org>

7. If your name has changed from what you were named at birth, please provide copies of documents to show the name change. Proof is required for each name change, unless you changed your name back to your maiden name before it was changed again. Then proof would only be needed to show the name change from your maiden name to your current name. Example of documents to show the name change(s) are marriage certificate(s), name change certificate(s), adoption papers, or the newspaper announcement to announce the change to the public.

- a. **Marriage and Name Change Certificates**

- Can be ordered from the provincial Vital Statistics where the name change/marriage was registered.

- b. **Adoption Papers**

- Are requested from the province you were adopted in, not the province you were adopted from.

- When asking for your adoption information request your Long Form Birth Certificate and Adoption Papers. Google 'Post Adoptions Services' and the name of the province you were adopted in. This is the link if you were adopted in Saskatchewan: <https://www.saskatchewan.ca/residents/births-deaths-marriages-and-divorces/births-and-adoptions/adoption/post-adoption-services>

8. Other genealogical information and documents to prove a connection to a Métis Ancestor. We often need a copy of your **Métis parent's and Métis grandparent's** Long Form Birth Certificate OR Baptismal Certificate with their Métis parent's listed. We will first check our internal records, then we will let you know what you need, and how to get it. If you have these documents already, please attach copies of them when submitting your application.

- a. **Genealogical Research**

- Generally, the Registry can complete much of the needed research for applicants by using our internal research collections and other available resources. We do wish to remind you it is the responsibility of the applicant to provide their genealogical information and documents to verify their Métis Ancestry. We assist where we can, within reasonable limits. We can provide direction in researching vital statistic records, census records, as well as diocese and parish records.

- All applicants must be able to clearly show that their ancestry is in accordance with the MNS definition of Métis and connects to the Historical Métis Homeland. The Métis Homeland encompasses all of Manitoba, Saskatchewan and Alberta, extending into parts of northwestern Ontario, northeastern B.C. and southern N.W.T.

- The MN-S Registry follows the definition of Métis as found in the MN-S Constitution.

- "Métis" means a person who self-identifies as Métis, is distinct from other Aboriginal peoples, is of historic Métis Nation Ancestry and who is accepted by the Métis Nation.

- The documentation provided as proof must clearly show the connection from one generation to the next. The sources from which the document originated must be recorded. A connection to an ancestor who received Métis (Half-breed) Scrip or who is recognized as Métis (Half-breed) in census is required. Please submit clear legible copies of required documents and research.